

# THE CONSTITUTION & RULES OF THE



Concerning:

All members of Lydney Town Band and Lydney Training/Starter Bands

Updated: February 2020

## **BAND MISSION**

- To promote the art of brass band playing by regular practice together, at meetings of its members.
  - To strive to improve the performance of the band and achieve peer recognition through participation in brass band contests organised both nationally and locally.
  - To provide performances of brass music for civic, charity, and other entertainment functions within the locality of Lydney and surrounding area.
  - To provide musical educational and training facilities for members of the local community to learn brass and percussion instruments in an environment in which young people can also develop the skills and the dedication necessary to perform with others in a team.
  - To manage Lydney Town Band and Training Band in accordance with best practice, and in a way that all members receive fair and equal treatment.
  - To provide and maintain a suitable venue from which to carry out the above aims and objectives.
  - To ensure Safeguarding policies are appropriate and topical. This includes policies covering Code of Conduct, Youth Safety and Welfare.
1. These following rules are intended to establish a guide for Band members to understand what is expected of each and every member.
  2. If at any time it shall be found necessary to revise the rules, notice shall be given to the Secretary at least 14 clear days before the date of the Annual General Meeting. No alteration in the rules shall be effected, unless supported by a clear majority of one third of the total registered playing membership of the Band.
  3. The Annual General Meeting shall be held near to the end of the financial year. Such meetings shall be called at least 14 clear days before the date of the meeting by a notice in the local press, stating date, place and time.
  4. A committee shall be elected at the AGM and will serve until the next AGM. It will consist of a Chairman, Vice-Chairman, Secretary, Treasurer, Band Manager and at least two player representatives, elected by players only at the next rehearsal.
  5. The Committee may appoint a sub-committee to deal with certain Band matters, which will report back to the Committee for ratification.

6. Voting will be by a show of hands, with the Chairman having the casting vote in the event of a tie. Alternatively, a secret vote may be held when deemed necessary.
7. Four members shall form a Quorum at any meetings, two of whom must be an officer on the Committee.
8. All members of the Band will be expected to abide by the Band rules.

### **BAND MONIES**

9. All monies donated or fees shall be placed in the Band's account for furtherance of the Bands Mission.
10. Appropriate account/s shall be opened at an approved Bank in the name of Lydney Town Band and Lydney Training Band and cheques drawn on signatures of two persons appointed or payments via on-line banking.
11. The Committee shall submit annual accounts, and relevant information for audit, to a person delegated by the Treasurer as auditor.
12. Senior Band and Training Band accounts will run independently where appropriate.
13. Subscriptions for Training Band members will be £1 for attendance. Tutors children will attend free of charge. Subs will be used to purchase music for use by Training Band Members

### **DRESS AND BEHAVIOUR**

14. Band members will wear band uniform on all official engagements unless told otherwise. *Town Band* – Black trousers or skirt, white shirt, tie and band jacket, black socks, clean black shoes. *Training Band* – Black trousers or skirt, Training Band t-shirt and other black jumper or jacket provided or deemed appropriate, black socks and clean black shoes.
15. Whilst on engagement members should conduct themselves so as to be a credit to the Band
16. During any public performance, uniform will be changed as a unit and at the discretion of the Musical Director or Band Manager.
17. A strict rule of no talking should be observed throughout rehearsals to ensure optimum results from the time available.
18. The committee reserves the right to ask individuals who have damaged the name of the Band, to leave the property.
19. Every member is responsible for his/her instrument and any other Band property under his/her charge. Any damage, however caused, must be reported to the Chairman as soon as possible.

### **NON-ATTENDANCE AT REHEARSALS**

20. If a member is unable to attend a significant band rehearsal or engagement, he/she should inform the Musical Director or Chairman as soon as possible
21. If there is regular non-attendance, the member may find his/her position filled by another member and he/she may be requested to move to another position.

### **ON LEAVING THE BAND**

22. On leaving membership of the Band, any registration card for the member will be released for transfer purposes on receipt of a written request and when all the property of the Band has been returned by the player.

## **CONTESTING**

23. Members are expected to turn up for an adequate amount of rehearsals before competition
24. Members are expected to turn up for contests without fail.
25. To comply with Contesting Rules, it shall be the Musical Directors decision with advice from the relevant section leader, as to which position members play in.
26. In the event of the Musical Director being unable to attend a rehearsal or performance a deputy will be found by the Committee.
27. The Musical Director leads all musical decisions with agreement of the committee.

## **TRUSTEES**

28. The Trustees of the Band are named as, the Chairman of the Band, Reverend Anthony Jones, Roger Powell and Jon Elliott.

## **LIFE MEMBERS**

29. The Committee or Band members can nominate such persons as they think suitable, having years of service with the Band to the position of Life Members.

## **WINDING UP**

30. In the event of the Band being wound up, an Extraordinary General Meeting shall be called and any assets remaining upon dissolution, after the payment of proper debts and liabilities, shall be handed over to a suitable organisation as the meeting may decide, for the named organisation to use in a manner deemed fit.

These rules were drawn up at a Special Band Meeting held October 1994 and updated December 2014 and amended February 2020.

Kerry Ford - Band Secretary 01594 530886

Kevin Ford – Band Chairman and Musical Director

On behalf of the Lydney Town Band Committee

## **COMMITTEE**

Chairman & Band Manager	- Mr Kevin Ford
Vice-Chairman	- Mr Roger Powell
Secretary	- Mrs Kerry Ford
Treasurer	- Mr Kevin Ford
Youth Representative	- Lysander Waring
Band Representative	- Adrian Bollen
Band Representative	- Ian Stubbs
Band Representative	- Ken Powell