



## Welcome & Membership Information

Welcome to the Lydney Town Band organisation. We are a friendly band and hope that you will enjoy yourself either learning with us or taking part in our band performances. The Lydney Town Band has been around since 1879 and we are glad that you can be part of that history, bringing your own experience to the organisation and helping us into the future.

We have a strong commitment to developing new brass players, with a dedicated learning programme. This involves running a separate Starter Group and Training Band, which will help our Town Band to move forward.

## Band Ethos

Our main aim is to perform at a good standard, whilst supporting our members and enjoying our music making in the local and wider community. In the Town Band we expect a level of commitment to rehearsals, maintaining a good standard of performance, participation in competitions and concert performances and always representing the band professionally. Rehearsals are on Friday evenings at the Band Room GL15 5RU 7.30-9.30pm.

**(see our Band Code of Conduct Policy)**

## Socialising

We like to socialise too and often meet up for non-band activities to enjoy each other's company. You are always welcome to these activities and are free to suggest ideas for our activities in the future to our Social Secretary. As a large organisation we also encourage the Starter and Training Band families to join us, which adds to the team spirit.

## Safeguarding & Duty of Care

As a responsible organisation we take our duty of care issues very seriously. We have a Welfare Officer for your questions and have all the Safeguarding and BandSafe policies in place. We expect everyone in our organisation to naturally show a duty of care to each other, especially our younger members and vulnerable adults. Two members in the band are BandSafe trained, and all tutors have enhanced DBS in place.

Welfare & Safeguarding contact Kerry Ford 07554540469 E: [kerryford19@gmail.com](mailto:kerryford19@gmail.com)

**(see our Safeguarding Policy)**

## Equipment

Town Band members need to supply their own uniform of white shirt, black trousers/skirt black socks and shoes to wear at engagements. We will supply a band jacket and tie with the Band logo, helping to promote pride in our Band. We may be able to provide you with an instrument, if needed, or you can play your own. If you borrow an instrument, you are responsible for looking after it and keeping it safe and clean. Your instrument will be insured while you are using it in the band room or on a band job. You will need to insure it at your own home. The instrument and any other band property will need to be returned in good working order if you decide to no longer play with the band.

## Fund-raising

Fund-raising events are also organised to raise money for music, instruments, and uniforms. There is a Monthly Prize Draw to join for just £1 a month with a monthly prize of £30 minimum. It is hoped that Band Members will join the Monthly Prize Draw. If you have ideas for fundraising, please speak to our Fundraising Officer. There is also an easyfundraising link where you can raise money for the band at no extra cost to yourself.

(see our Prize Draw application and 'support us' on the website)

## Health & Safety

The Band room is regularly assessed for risk and relevant changes made. There is a fire extinguisher in the main hall and a further one in the corridor. In the event of a fire members should muster in the car park outside of the band grounds.

The First Aid kit is easily accessible in the main band room but kept out of child reach.  
Designated First Aider – Kerry Ford

## Subscriptions

It is expected that Band members pay £1 a week subscription. This money will cover the band running costs relating to heating, lighting, building maintenance, insurances, music purchase and supporting our grass root players. The annual subscription cost is £50, which can be paid quarterly or annually if preferred. It only applies to members over 18 that are in full time employment. The Chairman has the discretion to waive subscriptions for members where appropriate. Subscriptions will be collected by standing order, however other arrangements can be made if preferred.

The Band Treasurer can discuss this with you at the appropriate time.

Band account details: 30-95-29 02893333



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## Band Committee

Chairman/Treasurer	Kevin Ford (Horn) – 01594 530886 <a href="mailto:kfordfamily@btinternet.com">kfordfamily@btinternet.com</a>
Secretary	Kerry Ford (Cornet) - 07554540469 <a href="mailto:kerryford19@gmail.com">kerryford19@gmail.com</a>
Safeguard/Welfare	Kerry Ford (Cornet) - 07554540469
Events Manager	Jon Elliott (Bb Bass) - 07482037516 <a href="mailto:jonellt57@gmail.com">jonellt57@gmail.com</a>
Website Manager	Ian Stubbs (Cornet) – 07903661128 <a href="mailto:stubbs147@gmail.com">stubbs147@gmail.com</a>
Publicity Officer	Mark Phifer (Cornet) – 07843178470 <a href="mailto:mcp13@hotmail.co.uk">mcp13@hotmail.co.uk</a>
Contest Secretary	Julie Jones (Trombone) – 07901577904 <a href="mailto:juliejo967@aol.com">juliejo967@aol.com</a>
Training Band rep	Herbie (child representative)
General member	Adrian Bollen (Trombone)
General/Training	Ken Powell (Cornet)
General/Training	Roger Powell (Cornet)

If you have any concerns at any time or wish to put forward ideas to the Band to consider, please approach a member of the Committee. If you have any personal issues you wish to discuss, especially concerning welfare or safeguarding please speak to Kerry as the Safeguard & Welfare officer.

**Section 1 - Personal Details HELD CONFIDENTIALLY**

Full Name \_\_\_\_\_

Date of Birth:    /    /                      Instruments Played

Address:

Postcode: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile No: \_\_\_\_\_

Email: \_\_\_\_\_

Are you currently a registered member of another band? Yes/No*Name of Band:* \_\_\_\_\_Are you currently rehearsing or committed to another unregistered band?  
Yes/No*Name of Band:* \_\_\_\_\_Do you hold a current DBS (Disclosure and Barring Service) Certificate?  
Yes/NoAre you happy to undertake a DBS (Disclosure and Barring Service) check if  
required?  
Yes/ No**Note:** This may be required if you take on a committee role that involves  
working with vulnerable adults and children in the band environment.

## Section 2 – Equipment Provided by the Band

**HELD CONFIDENTIALLY**

### Instrument Details:

Make: Serial Number:

Mutes: Lyre: Stand:

### Uniform Details:

Stage Jacket: Tie:

I confirm that I have the above equipment and uniform in my possession and will notify the relevant Band officer regarding any damage, losses or repairs needed.

**Signature:**

## Section 3 – Photography & Media

I hereby give consent for the Band to take and use photos of myself/my child for marketing and promotion purposes, including publishing in periodicals and the band website. We will not be able to delete this after you leave the band.

**Print Name:**

**Signature:**

I hereby give consent for the Band use the names of myself/my child for marketing and promotion purposes, including publishing in periodicals and the band website. We will not be able to delete this after you leave the band.



<b>Print Name:</b>	<b>Signature:</b>
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## Section 4: Emergency Contact Details

### and Medical Information **HELD CONFIDENTIALLY**

#### Emergency Contacts:

Please provide two people who we can contact in the case of an emergency:

*Contact 1 Name:*

Relationship:

Phone Number:

Email Address:

*Contact 2 Name:*

Relationship:

Phone Number:

Email Address:

#### Medical Information:

Please give details of any special circumstances or additional needs that might affect you/your child whilst taking part in activities, listing any medications (Disability/Medical/Allergies etc.) If there is no information, please write 'None'.



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## Section 4a: Pandemic Health Information

**HELD CONFIDENTIALLY**

In the event of a future health Pandemic as experienced during COVID-19, we may request additional information about your health to ensure safe rehearsals for everyone. You **can** refuse to provide this detail. This will be deleted when no longer required. We just need your permission to ask these questions if we need to.

You may be asked the following questions:

*Are you well?*

*Do you have a temperature?*

*Have you been near anyone with Covid symptoms?*

*Have you done a Lateral Flow Test?*

*How many Covid vaccines have you had?*

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Permission given/refused (please circle)

## Section 5: Data Protection (see our Privacy Policy)

**HELD CONFIDENTIALLY**

### Data

I hereby give consent to the band to collect, store and use my/my child's data for membership administration purposes, in accordance with the band's privacy policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Medical

I hereby give consent to the band to collect, store and use information regarding my/my child's medical information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Marketing and Promotions** (optional) I would like to be added to the bands mailing list (e.g. emails about forthcoming events) and facebook communications.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

You may request to see all data collected at any time. Data will be stored electronically, password protected. Data will be deleted when you leave the band. Personal information will never be shared with a third party without further permission.